



Horizons Emergency Fund Guidelines

Emergency Fund Objective:

The objective of the Horizons Emergency Fund is to provide urgent emergency financial assistance to our families. Emergency funds are available for support during situations of urgent financial needs such as, but not limited to: car repair, funds for funeral travel, emergency medical support needs, and rental/utility arrearages.

Guidelines:

Applicants must have a currently enrolled student in the Horizons at New Canaan Country School program.

Emergency funds are granted in amounts up to \$500 on a one-time as needed basis, per year. Please note that funds may be distributed in the form of a gift card versus cash/check. Alternatively, we reserve the right to pay a contractor or vendor directly for services, supplies or equipment.

Applicants should file insurance claims, when applicable, before applying for Horizons emergency assistance.

Application/Process:

1. Applications must be submitted directly to the Family and Program Director, via email at NMoise@horizonskids.org.
2. In addition, to submitting an application, families will have to provide supporting documents in order for the application to be considered complete. The Family and Program Director will follow-up to ask for the relevant documentation.
3. Once applications are complete, the Family & Program Director and Executive Director will make a decision within 24 hours and will notify the applicant via telephone and/or email.