

School Year Tutor Job Description | 2020-2021

Horizons at New Canaan Country School is hiring for school year academic support staff for the 2020-2021 Academic Year. Questions? Email Lavone Roberson at LRoberson@horizonskids.org.

The Horizons Mission: Transforming the lives of underserved children and youth through year-round academic and enrichment programs to inspire learning, encourage success, and close the opportunity gap.

Tutor Job Description

Overview: All enrolled Horizons students in grades 1-12 are eligible for tutoring based on need. Need is defined as: not meeting state mandated grade level benchmarks in reading or math, not receiving passing grades in core subject areas, and/or supporting with the goals outlined in an Individualized Education Plan (IEP). In the event that a student is well below the grade level expectation, a student *may* be paired with a one-to-one Horizons tutor. Horizons recruits both paid and volunteer tutors to work with students.

Horizons One-To-One Tutor:

- Works one-to -one, or in a small group based on a single academic need. They work with this student until they have reached proficiency, or made adequate progress based on school data.
 - School data: includes report cards, mClass reports, DIBELS reports, NWEA reports, SBAC reports, grade level screening exams, PSAT, SAT, etc.

Small Group - TEAM Tutor: Each grade level will have a small group of students that they will work with to provide foundational support (i.e. phonics skills, basic math skills, etc).

When: Groups will run for 6 weeks by season.

- Fall (October - November)
- Winter (January - February) *Winter Program
- Spring (April - May)
- Summer (June -July) *Horizons Summer Program

Where: Tutors/Teachers will meet with students online to provide support.

What: 8 hours per series of virtual academic/social emotional support.

- 6 hours per series (One-hour per week) of synchronous instruction/support.
 - Virtual follow ups and individual support
- One-hour team planning and professional development.
 - With Co-teacher where applicable.
 - With Academic Director

Qualifications: All Horizons staff must first have a passion for the mission and values of Horizons. Additionally, they must be able to build strong relationships with adolescents. Prior experience having been a mentor, resident assistant, coach, teacher, mental health care provider, or counselor is helpful in this role. Tutors are also required to have a college degree or experience.

Compensation: The hourly rate for paid tutors are determined based on experience level. Returning coaches are eligible for a wage increase each year.

To apply: To apply please complete this online application [Coach/Tutor Application](#) which includes submitting an up to date resume. For questions, please reach out to Lavone Roberson at LRoberson@horizonskids.org. We will be in contact regarding an interview and background check. All employees will have to take the Connecticut sexual harassment and mandated reporter training each year of employment.